

January 4, 1971

QUESTIONS TO BE ANSWERED
INFORMATION FURNISHED

1. For the President's Reciprocal Banquet -- will the entire party be invited as will be the case with the Wecoming Banquet hosted by the Prime Minister? (Chapin has promised a decision within a day or so.)
2. The maximum number of people who could accept dinner invitation in Hangchow.
3. List of people who would accompany the President on the Boat at West Lake. (Number is to be determined by advance group and list furnished accordingly.)
4. Mr. Han Hsu requested that someone be assigned to help out with the luggage. A plan with different colored tags is to be developed for labeling the bags.
5. Will require as soon as possible a U.S. flag and Presidential flag, as well as a detailed description and any specifications. Also, Col. Coffey is to talk to someone designated by Mr. Hsu on the use of the flag. General Haig is to see that flags are sent immediately through channels.

6. Col. Coffey is to talk to the Chinese about the food and beverage items which will be brought for the President. This needs to be clarified so that any other requirements can be planned for.
7. President's residences in Hangchow will accommodate 35 -- in Shanghai 50. Will require lists.
8. Need to know the number of correspondents and staff who will be accompanying the President and Mrs. Nixon to each of the sites they will visit.
9. Need our plan for the Reciprocal Banquet. Menu?
10. About how many will go to Shanghai and Hangchow, including the official and unofficial, the press corps, communications, etc. as well as the Ground Station and the Network Production Center. Who will stay here and who will go?
11. The Prime Minister's plane will have 15 seats. Who will ride on the plane? (Ziegler is to work our press requirements and the PRC is flexible on the 15 number--it perhaps can be

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increased to 18. We are to give them the number that we can accommodate on our plane.

12. On the advance team's trip to Shanghai, how many of the crew will remain in Shanghai and how many will go to Hangchow? Must decide how group is to be split.
13. Must work out telephone communication with the plane when it is in Shanghai and the party is in Hangchow.
14. Need visa information -- the person, their function, and passport number. Chapin promised information now of list by function, other later.

PRIORITY

List of Advance team members to accompany PRC to each site visited.