

November 19, 1971

MEMORANDUM FOR: DR. HENRY A. KISSINGER

FROM: DWIGHT L. CHAPIN

SUBJECT: Suggested Tentative Schedule for
the Pre-Advance Visit to China

The purpose of the pre-advance is to obtain detailed information on the President's movements while he is visiting the PRC. Each optional site that the President might visit must be visited by the pre-advance team. Exact information on his movements and the fullest details must be obtained.

The pre-advance must be discussed as a working trip to resolve all of the technical details. Another primary point is that it is ideal if our team is allowed to visit each site prior to discussing it. This will allow our men to discuss problems intelligently, to offer possible solutions, and to offer our recommendations on suggested events.

Therefore I strongly recommend that the pre-advance team visit Shanghai, Hangchow and Peking in that order. The Chinese could meet us in Shanghai and travel with us to Hangchow and on to Peking.

Our itinerary would be to spend one and one-half days in Shanghai, one and one-half days in Hangchow and four or five days in Peking. In Shanghai we would visit the airport arrival and departure site(s), the commune, the evening event site, the possible meeting site and the residences for the President, the delegation and the press.

In Hangchow we would visit the airport arrival and departure site(s), the possible meeting site, the evening event site, and the residences (including Westlake).

In Peking we would visit the points of interest, sites (Wall, Forbidden City, etc.), the meeting site, the banquet and other evening event sites, the airport arrival and departure site(s) and the residences.

The ideal schedule for Peking would be to follow the format of the October trip, that is to meet in the afternoons and/or evenings and use the morning hours to visit the various sites. It would also be recommended that besides general meetings, time be allowed for counterpart meetings where the most specific details can be discussed.

The most workable date for the next advance would be January 3 through January 10. It might be possible to do the job in a shorter period of time but we need to plan in a way as to allow extra time if complications develop.

An alternate date would be January 10 to January 17. This date, however, will cause us serious problems and if possible shouldn't even be suggested.

The advance team will be approximately 20 to 25. This figure does not count the airline crew. The total party will number around 42.